



French Language Club
Parsons Green Prep,
1 Fulham Park road, SW6 4LJ
Tel/Fax: 07947 001085
Email: info@lefrenchprogramme.com

TERMS AND CONDITIONS

1. ADMISSIONS

- A child does not have to be of French nationality or have French as his/her mother tongue in order to be admitted to Le French Programme. The school makes every effort to communicate in French but will help the child along in English if necessary.
- Le French Programme requests that you complete a registration form and send it back with a signed copy of these Terms & Conditions, to Le French Programme (email and mail addresses above).
- Admission to the club is based on a child's position on the waiting list, which is determined by the date of registration on the waiting list. A priority is given to siblings of existing and past pupils of Le French Programme.
- Both parents are required to sign the terms and conditions. In the absence of a second signature, the parent with sole responsibility will be required to provide evidence of sole parental responsibility.

2. FEES

- Le French Programme are paid termly within date stated on invoice.
- Term fees are due in full by the first day of each term.
- Le French Programme charges a full term, not on an ad hoc basis.
- Any payment made after the first day of term will result in a penalty of 5% of the amount due. Persistent or recurrent non-payment of school fees may also result in forfeiting a child's place at Le French Programme.
- Please note we require a commitment for the term for our clubs. No fees can be reimbursed if a child is not able to attend the clubs.
- No fees can be reimbursed if a child is not able to attend school, whatever the cause of the absence.
- Given reasonable notice, Le French Programme reserves the right to amend the club fees' amounts.



3. CANCELLATION AND TERMINATION OF AGREEMENT

- Termination by parents: Parents may terminate this agreement with one full term's written notice.
- Failure to serve the required notice will result in: - Payment of outstanding fees (including full termly fees for the current term) being due in full.
- Termination by Le French Programme: Le French Programme may terminate this agreement with one term's notice in writing. Le French Programme will not terminate this agreement without good cause and full consultation with the parents.

4. ILLNESS

- A member of the team should be notified if children have been in contact with any infectious diseases. The French Programme reserves the right to refuse entry to any child it considers to be unwell or suffering from any contagious or infectious complaints. In the event of an accident or illness requiring urgent medical treatment, every effort will be made to contact the parent/carer. If all else fails, Le French Programme will take the child to hospital or the child's doctor. Please note fees have to be paid in full and cannot be swapped or compensated in regards to children unable to attend the school through sickness, holidays or for any other reasons.
- Le French Programme will continue to follow any government guidance imposing special arrangements in times of the current pandemic (covid-19). The guidance may require that confirmed cases (child/ carer and/ or the whole class) be sent home and self-isolate for a certain number of days. Any missed days due to the implementation of such guidance will not give rise to a refund of fees.

5. FORCE MAJEURE AND EXCEPTIONAL CIRCUMSTANCES

- In exceptional circumstances, Le French Programme reserves the right to alter the manner in which the services are provided over the term of the contract. If such alteration has a significant impact on the services provided, then the club shall provide written notice of such a significant change to the parent, including any modifications to the terms hereby agreed.
- Le French Programme shall not be liable for delay in performing, or failure to perform any of its obligations under this agreement if such delay or failure result from events, circumstances or causes beyond its reasonable control, including (but not limited to) adverse weather conditions (including snow, flood, etc.), outbreak of disease (e.g., swine flu, coronavirus, etc.), damage to ability to provide utilities or failure of utilities or service providers, damage to buildings of the school, closure of the school by local authorities or other bodies with appropriate authority, prevention of access to the building due to neighbouring buildings or an event outside of the school's control, strike or threat or terrorist action ("Force Majeure Event").



- As long as Le French Programme can continue to offer an educational service (whether remotely or face to face), full payment of the Fees due will be required in accordance with Clause 2; However, the school will endeavour to pass on any potential savings to parents. These will be deducted to the next invoice.
- Refund of deposit: if a parent decides to withdraw his / her child from the school due to the force majeure event, this decision will not give rise to a refund of the deposit.

6. CONFIDENTIALITY

- Any information held by Le French Programme about a child in its care, and on his/her family, is strictly confidential.
- No information will be shared about the child, or his/her family, without prior permission from the child's parents.

7. LOSS AND DAMAGE

- Le French Programme does not take responsibility for loss or damage to property or clothing at the school.
- All clothing, personal items, buggies and scooters should be clearly labelled.

Please note that, given reasonable notice, Le French Programme reserves the right to amend these Terms and Conditions at any time.

“Le French Programme Ltd” is a limited liability company registered with Companies House UK under 8525634.